THE LIBRARY STORE, INC.®

CUSTOM LABEL FORM

1 CUSTOMER INFORMATION

Customer Number (see mailing label) _____

Order Number (if known) _____

Name (please print) _____

Title _____ Dept. _____

Organization _____

Street (No P.O. Boxes) _____ Mail Code _____

City _____ State _____ Zip _____

Daytime Phone (_____)_____-_____ FAX (_____)_____-_____

E-mail _____

☐ Check here if you DO NOT want to receive e-mail promotions and offers.

2 INDICATE THE LABEL ORDERED (1000 minimum):

Product Number	Quantity

3 IS THIS AN EXACT RE-ORDER?

☐ YES - PLACE ITEM IN YOUR SHOPPING CART AND TYPE "RE-ORDER" IN THE COMMENTS SECTION

☐ NO - PLEASE COMPLETE FORM

4 BLACK & WHITE ARTWORK INCLUDED?

(Artwork is printed in 1 SOLID COLOR INK ONLY, no extra colors or multiple shades.)

☐ YES ☐ NO

DO NOT FAX OR SEND COPIES OF ARTWORK. E-mail a high-resolution digital file to "custom@thelibrarystore.com" or mail a high-quality printed version to the address below. **An additional $50 charge will be applied if your artwork requires modification by our graphics department.**

5 LABEL INFORMATION:

_____

_____

_____

_____

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_____

6 SPECIFY FONT STYLE (**Bold** or Standard):

☐ **BOLD**

☐ STANDARD

7 SPECIFY CASE (UPPER, Upper/Lower or *Italic*):

☐ UPPER

☐ Upper/Lower

☐ *Italic*

8 SPECIFY LABEL COLOR:

☐ White Gloss

☐ White Matte

☐ Yellow Gloss

☐ Red Fluorescent

☐ Gold Foil

☐ Silver Foil

9 SPECIFY INK COLOR:

☐ Black

☐ Blue

☐ Green

☐ Red

Please allow 2–3 weeks for delivery.

Photocopy this page for multiple forms.

The Library Store, Inc., P.O. Box 0964, Tremont, Illinois 61568-0964

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