THE LIBRARY STORE, INC.®

CUSTOM PATRON CARD FORM

1 CUSTOMER INFORMATION

Customer Number (see mailing label) _____

Order Number (if known) _____

Name (please print) _____

Title _____ Dept. _____

Organization _____

Street (No P.O. Boxes) _____ Mail Code _____

City _____ State _____ Zip _____

Daytime Phone (_____)_____-_____ FAX (_____)_____-_____

E-mail _____

☐ Check here if you DO NOT want to receive e-mail promotions and offers.

2 INDICATE THE PATRON CARD ORDERED:

Product Number	Quantity

3 IS THIS AN EXACT RE-ORDER?

☐ YES - PLACE ITEM IN YOUR SHOPPING CART AND TYPE "RE-ORDER" IN THE COMMENTS SECTION

☐ NO - PLEASE COMPLETE FORM

4 PHOTOGRAPH OR ARTWORK INCLUDED?

☐ YES ☐ NO

DO NOT FAX OR SEND COPIES OF ARTWORK. E-mail a high-resolution digital file to "custom@thelibrarystore.com" or mail a high-quality printed version to the address below. **An additional $50 charge will be applied if your artwork requires modification by our graphics department.**

5 FRONT INFORMATION:

_____

_____

_____

_____

_____

6 BACK INFORMATION:

_____

_____

_____

_____

_____

7 SPECIFY CARD COLORS:

BACKGROUND: _____

FRONT INK: _____

BACK INK: _____

8 SIGNATURE AREA DESIRED?

☐ YES ☐ NO

9 SPECIFY SIGNATURE PLACEMENT:

☐ FRONT ☐ BACK

10 BAR CODE DESIRED?

☐ YES ☐ NO

11 SPECIFY BAR CODE PLACEMENT:

☐ FRONT ☐ BACK

12 INDICATE THE SOFTWARE PACKAGE YOU ARE USING:

_____

13 SPECIFY BAR CODE FORMAT:

☐ Code 39

☐ Codabar

☐ Follett Style "Interleaved 2 of 5"

☐ Other _____

14 ENTER SEQUENCE NUMBERS:

Sequential Start Number

Sequential Stop Number

15 CHECK DIGIT REQUIRED?

☐ YES ☐ NO

16

Please include a sample of your current bar code with your order form. *IF YOU ARE FAXING YOUR ORDER, ENLARGE THE BAR CODE SAMPLE TO 150% OF ORIGINAL SIZE.*

Please allow 3–4 weeks for delivery.
Photocopy this page for multiple forms.

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